

# Online Course Rubric

Course Name and Number: \_\_\_\_\_ Instructor: \_\_\_\_\_

Please answer each question by entering a number in the box to the right using a scale of 1 to 5: 1= no/none and 5 = definitely/extensive. Enter NA for Not Applicable and NS for Unsure. Provide further explanation as needed for each question under "Comments" and suggested steps to be taken.

<b>I. Organization and Design</b>		
1. Is it easy to find specific items in the course? (e.g., homework for a particular week?)		
2. Is the navigation consistent throughout the course?		
3. Is the syllabus easy to locate?		
4. Is the instructor's contact information easily available within the course?		
	<b>Overall %</b>	
<b>II. Instructional Design</b>		
1. Is the course as comprehensive as the face-to-face version?		
2. Is the syllabus complete?		
3. Is content made available to students in manageable segments?		
4. Is content organized logically?		
5. Are images used appropriately?		
6. Are there multiple ways for students to interact with each other and the instructor?		
7. Are learning objectives clearly stated?		
8. Does the course content match the learning objectives?		
	<b>Overall %</b>	
<b>III. Interface</b>		
1. Are the content pages easy to read, with plenty of white space, short pages?		
2. Is the text easy to read with enough contrast with the background color?		
3. Is the design consistent throughout the course?		
4. Is the navigation straightforward and consistent?		
5. Do links to external web sites open in a new browser window?		
6. Do pages load quickly, even on a slow Internet connection?		
	<b>Overall %</b>	
<b>IV. Evaluation</b>		
1. Are due dates and grading policies for all assignments clearly stated?		
2. Is there effective use of quizzes and assignments?		
	<b>Overall %</b>	
<b>V. Student Support and Resources</b>		
1. Are instructions made available on how to use the course and WebCT?		
2. Are links to campus resources included? (e.g., Library, Student Services, etc.)		
3. Are links provided for required plug-ins? (e.g., Acrobat, Flash, etc.)		
	<b>Overall %</b>	
<b>VI. Accessibility</b>		
1. Are the course materials accessible? (e.g., alt tags, audio transcriptions, etc.)		
2. Has the course been scheduled for an accessibility review?		
	<b>Overall %</b>	

**Comments** (if you need more space, use the back side.)

Evaluator: \_\_\_\_\_ Date: \_\_\_\_\_